**Florida Registry of Interpreters for the Deaf, Inc.**

**Regular Board Meeting**

**November 20, 2015**

**Teleconference/Face-to-Face**

**Official Minutes**

**Board members in attendance: Visitors:**

Adam Ledo, President Stephanie Tucker, Membership Chair

Carrie Moore, Secretary

Terri Bugler, Treasurer

Amanda McGreggor, Region Representative-Central West

**Board members not in attendance:**

Anthony Verdeja, 1st Vice President

Carol Downing, 2nd Vice President

Tara Roth, Region Representative-South

Vacant, Region Representative-North

Vacant, Region Representative-Central East

1. **Call to Order**

Adam Ledo called the meeting to order at 3:03pm at which time a quorum was announced. The secretary was on the call.

1. **Roll Call**

Carrie Moore took roll as documented above.

1. **Mission Statement/Group Norms**

Mission statement, group norms and teleconference call meeting norms were not read.

1. **Housekeeping**

Adam asked to approve the agenda.

**5. Secretary’s Report**

Carrie stated that the FRID BOD September 2015 meeting minutes need to be approved.

**Motion 2016:08** Move to accept the FRID BOD September meeting minutes as written. C. Moore/T. Bugler. Roll call vote A. Ledo, T. Bugler, A. McGreggor. Motion carries.

**6. Treasurer’s Report**

Adam and Carrie met at Wells Fargo today to add Adam to the FRID bank account. However, both the Treasurer and Secretary must be present to add or delete users/signatures to the FRID account. The next time we will all be together is January 21 during Rally at Tally. Terri and Carrie can add Adam and Anthony to the account at that time.

Carrie made a deposit into the FRID account today from income received at the FRID 5k Run ($1,250). Carrie will send photocopies of receipts for the deposit and two expense reimbursement reports from Amanda McGreggor and Brittany Mroczkowski.

Terri Bugler reported on year-to-date FRID financials:

Current bank balance: $18,768.41

PayPal account balance: $46,000

A second notice from the IRS was received yesterday for the tax year 2013. Carrie sent in her signature to Brett earlier this week to get outstanding invoices paid including the one from the IRS.

Adam discussed transitioning the bookkeeper out to allow the Treasurer to accept full bookkeeping responsibilities for the organization. Terri requested training to learn the financial software (Quicken or Peachtree) but is eager to take on the actual duties of the Treasurer. Brett would only be asked to work with us on an annual basis to audit the books and file annual return with the IRS.

**Motion 2016:09** Move that FRID bookkeeping responsibilities transition back to the Treasurer within one year of today’s meeting. A. Ledo/C. Moore. Roll call vote: A. Ledo, T. Bugler, A. McGreggor, C. Moore. Motion carries.

**7. Appointments/Resignations/Removal**

Region Representative South – Carole Lazorisak. Carole is interested in serving on the board. She does not meet the two year membership requirement but was previously a long time member of the NYRID affiliate chapter. The officers present at this meeting support suspending the ByLaws requirement in order to allow for this appointment. Terri reviewed the ByLaws in regards to appointments and membership requirements. The President is allowed to make appointments without a vote from the membership.

**Motion 2016:10** Move to appoint Carole Lazorisak as Region Representative South in the interim until the ABM in 2016. A. Ledo/T. Bugler. Roll call vote: A. Ledo, T. Bugler, A. McGreggor, C. Moore. Motion carries.

Region Representative North – June Ann LeFors, Deaf Interpreter, wants to be involved but just became a member of FRID this month and would not meet the membership requirement.

**8. Membership Count/Membership Drives**

Stephanie Tucker, Membership Committee Chair (joined at 3:37pm) –

Currently we have 551 active members and holding. Some new members are trickling in but no significant increase in number. Membership cards have been mailed out, however, right now enrollment is slow. Adam has some ideas for driving new members to the organization. One is adding a Student Member category at $20 or $25. Some students join at the Supporting Member category with dues at $35 but not many. A new membership category would require a Bylaws change. An email referendum can be sent to the membership for this change.

**Motion 2016:11** Move to create a Student Membership category at $25.00 annually to be referred to the Bylaws Committee for an email referendum to the membership. S. Tucker/A. Ledo. Roll call vote: A. Ledo, T. Bugler, A. McGreggor, C. Moore. Motion carries.

There was discussion about pro-rating dues for new members that join the organization before or after June 30. Renewals have a 60 days grace period to renew at the same rate without having to pay a reinstatement fee. Jan 1-June 30 would be eligible for a pro-rated amount. The website does the calculation on what a member would actually pay instead of paying the full $40 for 12 months. Early registration starts in May. Adam and Stephanie will continue discussion offline.

Another idea is following the example from FAD. The FAD one day workshop on November 21 registration cost was $40 for members and $60 for non-members with the incentive that the additional $20 paid for their FAD membership. Adam will follow up with Theda to see if this can be set up on the website for conference/workshop registrations. Discussion tabled for future meeting. Other ideas:

FRED Talks – presenter provides a 1-3 hour “talk” at no charge to members but can earn CEUs. FRID giving FREE workshops is good publicity and a tangible member benefit.

FRID Exhibit booth at conferences – Use raffle incentives such as one free annual membership or donations from service providers (Chipotle, Starbucks, massage, Interpreter magnets) as a membership incentive to new and current members.

**Motion 2016:12** Move to have Membership Committee represent FRID as a vendor at the Interpreter’s Retreat on March 31-April 3, 2016 for the amount of $135.00 (exhibitor fee). S. Tucker/T. Bugler. Roll call vote: A. Ledo, T. Bugler, A. McGreggor, C. Moore. Motion carries.

Student-Focused Conference – FRID sponsor deaf and hearing students (DISC) to travel throughout the state to collaborate and

**9. Licensure Update**

Tabled

**10. Regional Workshops**

Amanda McGreggor, Region Representative Central West –

“Perspectives” workshop registration cost. $80.00 for members, $120 for non-members with the incentive of becoming a FRID member (dues added to registration). Date is February 20th at SPC in Clearwater. Presenter requested a $500 deposit to pay for airfare, a workshop stipend of $1,000, and lodging costs.

Deaf Interpreter Workshop series – Bradley Christleib has relocated to Washington DC. Adam was able to find a replacement presenter, Carole Lasorizak. The November workshop was cancelled due to the last minute changes. Carole is willing to present the last workshop on a date to be determined. FRID will pay for her transportation, lodging, and the contracted workshop stipend.

**11. Fundraising**

The FRID 5k was small but successful. We received a $1,000 donation from Jessica Harris Interpreting. Our overall profit was $1,600. People asked about doing this annually but we may want to explore newer ideas to draw more people and funds to the organization. Suggested ideas:

Vaudeville Show

Black Light Ball

Beef & Beer – Amanda has been in contact with someone that has a food truck.

**Motion 2016:13** Move to establish a FRID Fundraising Committee. A. Ledo/C. Moore. Roll call vote: A. Ledo, T. Bugler, A. McGreggor, C. Moore. Motion carries.

**12. Town Hall**

Adam spoke with Lissette Molina-Wood to develop a schedule for 2016 to hold Town Hall meetings throughout the state. Town Hall meetings would be open to the community. Adam will start the MOU between the two organizations.

**13.** **2016 Conference**

Amanda McGreggor submitted a letter of interest for the 2016 conference chair position. Adam emphasized the importance of this being a joint conference with FAD. We will need co-chairs; one from FRID and one from FAD (maybe June Ann LeFors). An MOU needs to be drafted as soon as possible regarding costs and logistics. The dates are October 13-16, 2016. For the sake of finding a central location for everyone, we all agreed that Orlando is best.

\*\*Action Item: Adam will begin draft of MOU.

\*\*Action Item: Amanda will start contacting hotels in the Orlando area to accommodate

350 participants.

**14. VP/Meeting Platforms**

Now that Carole is on the board, we need to think about a platform that supports videoconferencing (Fuze, Zoom, Google Hangout).

**15. Next Board Meeting**

Next FRID Board of Directors meeting is **January 16, 2016 at 9:00-11:00am** via videoconference call.

**16. President’s Goals**

* Robert’s Rules of Order training for both FRID and FAD officers.
* New FRID Scholarships: one for anyone wanting to take the CDI performance exam, and one scholarship for People of Color wanting to become NIC certified.
* Recruit more deaf members to serve on the Board.
* Entertain the idea of having a “Council of Elders” here in Florida. Interpreters and Deaf members that have contributed to the profession need to be included in our preservation of history (videotaped).
* New logo. Orlando Deaf artist was recommended to give us some fresh ideas.

Meeting adjourned at 5:16pm.