**Florida Registry of Interpreters for the Deaf, Inc.**

**Regular Board Meeting**

**March 9, 2015**

**Teleconference / Face-to-Face**

**Official Minutes**

**Board members in attendance: Visitors:**

Vicky Fales, President Lissette Molina, FAD President

Carol Downing, 2nd Vice President

Carrie Moore, Secretary

Terri Bugler, Treasurer

Amanda McGreggor, Region Representative-Central West

Nancy Osborn, Region Representative-South

**Board members not in attendance:**

Bradley Dale, 1st Vice President (joined for a short time at 1:00pm)

Rafael Trevino, Region Representative-North

1. **Call to Order**

Vicky called the meeting to order at 6:05pm at which time a quorum was announced. The secretary was on the call.

1. **Roll Call**

Carrie took roll as documented above.

1. **Mission Statement/Group Norms**

Carrie forego reading the mission statement, group norms and teleconference call meeting norms since she was driving at the start of the meeting.

1. **Housekeeping**

A revised agenda was sent just before today’s meeting. The agenda was approved as presented.

1. **Secretary’s Report**

Carrie has completed the ABM October 2014 minutes and sent them to the ABM Minutes Committee for approval. She has also received the BOD September Regular meeting minutes from Sue Ann Pope and will send them to the Board for approval. As of today, reports were received from Amanda McGreggor, Nancy Osborn, and Terri Schisler, Interpreter Relations Committee.

**6. Appointments**

 Vicky announced that Rosalba Russo has resigned from her position as Membership Committee chair. After receiving a letter of interest/application from Stephanie Tucker, Vicky has appointed Stephanie as the new chair of the Membership Committee.

**7. FRID 2014 Conference Final Report**

 Bradley and Carrie met once to work on a conference wrap-up report. They will meet again to compile a final report. Terri requested a profit/loss report from Brett and is waiting for those final numbers.

\*\*Action Item: Bradley will work with Carrie on providing a summary of the conference in both English and ASL. Deadline: April 15.

\*\*Action Item: Terri will follow-up with the bookkeeper for a final financial report on the 2014 FRID Conference.

**8. Bylaws Committee**

 Vicky requested a call to action to form a Bylaws Committee. The committee should be comprised of at least three people to meet and review the proposed bylaw revisions based on the member motions made at the 2014 FRID Conference. Carrie volunteered to chair the committee. Terri also volunteered to serve on the committee. Vicky asked that the Bylaws Committee report proposed changes to the Board by June 15; and approved proposed changes be sent to the membership by July 15.

\*\*Action Item: Carrie and Terri will meet to review the proposed bylaw changes.

-- BREAK TO ALLOW FOR HOTEL CHECK-IN –

6:20-6:40PM

**9. Nominations Committee**

Vicky requested a call to action to form a Nominations Committee of at least three people to spread the word and recruit members to serve on the FRID Board. Carol volunteered to chair the committee. Here are the positions that will be up for a new term:

President – Oct 2015 to Oct 2018

Region Representative North – Oct 2015 to Oct 2018

Region Representative South – current term to Oct 2016

Region Representative East – Oct 2015 to Oct 2017 (two years remaining on a 3-yr term)

Treasurer – current term to Oct 2016

**10. QA / EIE Stimulus**

Due to confusion by one of the voting officers on Motion 2015:07, Vicky referred to Robert’s Rules of Order to learn how to amend a previously adopted motion. After review, it was determined that we can reconsider the vote. By reconsidering a vote on the motion, one can change his/her mind about what was previously adopted by taking into account new information. Only a member that voted on a prevailing side can make a motion to reconsider. For Motion 2015:07, the prevailing side votes came from Vicky, Carrie and Terri.

**Motion 2015:10** Move to reconsider Motion 2015:07. V. Fales/T. Bugler. Call the vote from the prevailing side: Motion fails.

**Motion 2015:11** Move that the QA/EIE materials be made available to the ITP programs in the state of Florida at no charge. T. Bugler/A. McGreggor. Roll call vote: C. Downing, T. Bugler, N. Osborn, A. McGreggor, V. Fales. Motion carries.

There was discussion about making the materials available electronically or in a digital format that does not incur any cost on FRID and disseminate them to the ITPs. There were also concerns about materials being back out in the marketplace with FRID’s logo on it and students coming out of the program saying “I passed the QA!” Everyone agreed that the stimulus should be renamed and remove any former identifying information. It was suggested that FRID send an announcement to the ITPs and let them tell us which stimuli they are interested in, how many copies, and how they plan to distribute it. Terri and Carol will work together to cover the north, middle and southern parts of the state to coordinate. Amanda also offered to help cover the Tampa area (USF and HCC).

\*\*Action Item: Terri and Carol will work together to compile the stimulus materials and formulate a plan.

**Motion 2015:12** Move that prior to distributing the FRID QA and EIE stimulus materials that all formats be edited to remove the names QA, EIE, Florida Registry of Interpreters for the Deaf, and any other identifying information. The new names will be Community Interpreting Stimulus and Educational Interpreting Stimulus. V. Fales/C. Downing. Roll call vote: C. Moore, C. Downing, T. Buger, A. McGreggor, V. Fales. Motion carries.

**11. Regional Workshops**

North – Nancy has been working closely with Bradley on the Deaf Interpreter series. Terri stated there were 17 participants at the February workshop last weekend and approximately the same last month. Bradley has asked for reimbursement for workshops presented in February, March, and April (no charge for January). Vicky asked Nancy to resend that proposal from last October to the board.

\*\*Action Item: Nancy will forward to the board the proposal for the Deaf Interpreter series.

West – Amanda is planning a “Beef & Beer” fundraiser. It is a social event for typically a younger crowds where people have entrance to come in and eat and drink as much as they like. The goal is to have kegs of beer and meat sandwich items donated. Tickets are priced at $40-50.00 each and can include a silent auction or raffle. Vicky asked Amanda to draft a proposal and send it to the board. Vicky asked about rescheduling Babetta Popoff’s workshop. Amanda is hoping toget space at USF to host the workshop some time in June. Carol offered space at any SPC campus for potential workshops. Vicky also suggested scheduling a phone call to brainstorm and look at potential talent in the area to recruit presenters. Amanda asked about doing a survey (Wild Apricot) to the membership to collect general areas of interest for topics. This would also be a good idea to bring back members lost after discontinuing the QA. We can also explore reaching our membership by using social media.

\*\*Action Item: Amanda will work with Nancy on adding a topic-interest survey to the FRID Facebook page.

**12. October 2015 ABM / Workshop**

Lissette announced that FAD will have their business meeting on November 21, 2015 in Orlando. This is the Saturday concluding the the week long JrNAD conference. FAD will partner with FRID in 2016. FAD has also decided to have biennial conferences partnered with FRID going forward and is working with Bradley to draft an MOU.

The FRID annual business meeting is planned for October 3, 2015. The location is still not yet determined. There was a question about livestreaming the ABM. The idea was researched for the 2014 FRID Conference and it was found to be costly. Nancy suggested Valencia Community College in Orlando. She will look into meeting space for that date as well as nearby hotels and restaurants. The schedule will consist of the workshop in the morning, 9:00am-12:00pm, followed by the business meeting 1:00-4:00pm. As for topic ideas, Carrie pitched the idea of FRID hosting “ethics parties” throughout the state. Carrie and Carol suggested piloting the idea as the ABM workshop, “Ethics Parties – What’s In Your FRIDge?” Region reps would then present topics pertaining to their region using the same format.

**13. October 2016 Conference**

The date of the 2016 conference will be October 13-16, 2016. Location suggestions are Pinellas County or St. Augustine. Nancy has researched hotels inside of St. Augustine but found none that were affordable. The Renaissance Marriott Hotel inside of World Golf Village has large meeting and breakout space. It is located north of St. Augustine, west of I-95. The hotel’s current standard room rate is advertised at $135/night. Once a location is decided, we can entertain logo suggestions and the conference chair. The conference chair does not have to be an interpreter. Vicky strongly urges that we email each other ideas now so we can get the ball rolling on the conference planning.

**14. Interpreter’s Retreat / Silent Weekend**

The Interpreter’s Retreat is on March 12-15, 2015. FRID donated $500 to sponsor the event. Unfortunately, no board members are available to man a booth during the retreat.

Silent Weekend is on June 25-28, 2015. Vicky will ask Stephanie Tucker if she is willing to attend. As membership chair, she can man the booth and recruit interpreting students to join FRID. Stephanie is local (Orlando) so would not need a hotel room. If you are interested in attending, please send an email of interest to the board for approval.

**Motion 2015:13** Move that FRID sponsor the Silent Weekend in the amount of $2,000 with the understanding that Mike Tuccelli will continue to offer in-kind services of AV equipment/onsite support at FRID Biennial conferences. C. Downing/C. Moore. Roll call vote: C. Moore, C. Downing, T. Bugler, N. Osborn, A. McGreggor, V. Fales. Motion carries.

**15. RID 2015 National Conference**

FRID did not send a representative to the 2013 RID national conference and is not sending one this year to the 2015 national conference. It is a line item that should be budgeted at approximately $2,000. FRID has a responsibility to be present at the national level to report on its affiliate chapter activities and learn more about what is going on at a regional and national level.

**Motion 2015:14** Move that FRID send its President to the RID 2015 national conference is he/she is able to go. N. Osborn/A. McGreggor. Roll call vote: C. Moore, C. Downing, T. Bugler, N. Osborn, A. McGreggor. Motion carries.

**16. May board meeting on May 2, 9am-12am**

This is the FY 2016 Budget meeting. Please send your proposed budget items to Carrie Moore by April 24. A draft will be given to Brett and Terri to prepare a proposal for discussion. This meeting will be via teleconference, not face-to-face. Be prepared to have the budget in front of you to review each line item.

\*\*Action Item: Submit your proposed position budgets to the secretary by April 24, 2015.

\*\*Action Item: Carrie will send out a list of action items from the December BOD meeting in addition to new action items for this meeting. Action items will become the “unfinished business” on the May agenda.

**17. Adjournment**

The meeting was adjourned at 8:46pm.

Carrie Moore, Secretary

March 22, 2015