

**Florida Registry of Interpreters for the Deaf, Inc.  
Regular Board Meeting**

**July 15, 2014  
Teleconference Call  
Official Minutes**

**Board members in attendance:**

Vicky Fales, President  
M. Charlene McCarthy, 1<sup>st</sup> Vice-President  
Sue Ann Pope, Secretary  
Nancy Osborn, Region Representative-North

**Visitors:**

Bradley Dale, Conference Chair

**Interpreters:**

VRS

**Board members not in attendance:**

Carol Downing, 2<sup>nd</sup> Vice-President  
Terri Bugler, Treasurer  
Danielle Porter, Region Representative-Central  
East  
Vacant, Region Representative -South  
Vacant, Region Representative-Central West

**1. Call to Order**

Vicky Fales, President, called the meeting to order at 6:30pm. The Secretary joined at 6:48pm at which time a quorum was established.

**2. Roll call**

Sue Ann took roll as documented above.

**3. Group Norms**

A reminder was made to announce yourself before speaking.

**4. Housekeeping**

Today's meeting was postponed from July 12<sup>th</sup> due to unforeseen scheduling conflicts for several Board members. The agenda was approved with the agreement to move the Conference discussion to be first since the chairperson was present on the call at the beginning.

**5. Conference Update**

Bradley reported that he will be planning a face to face meeting with the conference committee sometime after August 7<sup>th</sup>. The Board asked him to submit a proposal for expenses involved in planning meetings. Bradley is working with Carol to finalize the letters to call for sponsors. The student rep application deadline was today and plenty of applications were received. It was agreed that 12 student reps should be the cap. The call for interpreters deadline will be extended to July 31<sup>st</sup> to be aligned with the call for presenters. The MC has been confirmed. The A/V coordinator has been confirmed. Silent Auction and Exhibitors are being managed. Several ideas for a keynote speaker are possible.

**\*\*Action Items:**

- Bradley/Carol to get sponsorship letters ready to send.
- Bradley to develop a conference budget with Vicky's help.

- Bradley to submit an expense proposal for a face to face conference committee planning meeting.
- Bradley to pursue the keynote speakers discussed today.
- Sue Ann to forward Bradley the emails regarding a streaming company.
- All board to encourage colleagues to apply to work and/or present at the conference.
- Vicky to follow up with ASLeyeTERP regarding their requests.

## **6. Secretary's Report**

Sue Ann had sent the minutes from March and May with limited time for review. After reviewing on the call, the minutes were deemed to be in order with no corrections. The Board asked that Sue Ann send the minutes sooner in the future and closer to the meeting date. Sue Ann will also pull out the action items and send as a separate document for May as she has for past minutes.

**Motion 2015: 01** Move to approve the March and May minutes as presented. S.A. Pope/V. Fales. Roll call vote: M.C. McCarthy, N. Osborn, S.A. Pope, V. Fales. Motion carried.

## **7. Appointments/Resignations**

Sarah Harris has submitted her resignation from the position of Region Rep West due to personal obligations.

## **8. QA Update**

Randy McDavid, Linda Horton and Katie Altman have reported that all of the pending QA ratings have been completed. All of the final payments have been made to the raters. The DVDs will be archived for at least 4 years. Vicky will work on gathering all of the equipment from the various sites to be placed into storage or repurposed. The last screening took place in October 2013. The final date of eligibility for any QA level achieved for this final round of candidates will be June 30, 2018 provided that they maintain their FRID and RID membership status.

## **9. FCCDHH FRID Representative**

Terri Schisler has completed her term as the FRID representative on the Florida Coordinating Council for the Deaf and Hard of Hearing. The Board needs to recommend two individuals to the governor for potential candidates to serve on this state committee.

## **10. IRC**

Vicky contacted Gary Leiffers, legislative consultant, to discuss negotiating his fees. While he did not agree to decrease his fee, he did agree to NOT increase it which was supposed to have happened already this year. He is actively doing work towards the FRID legislative efforts and is trying to establish a meeting for this summer to get things in line for the next legislative session. FAD has their own contract with him separately regarding their efforts. Fundraising efforts must be added to this venture for continuation. Vicky is coordinating a walkathon in the 4 regions. A "donations" link will be set up on the website and an E-blast will be sent to inform members of the crucial needs in this matter.

\*\*Action Item: Vicky to contact Theda to add a "donations" location on the website.

\*\*Action Item: Sue Ann to add this info in an E-blast.

\*\*Action Item: Nancy to add a link or info on Facebook.

## **11. FRID Domain/Website**

Sue Ann has done some research regarding the FRID domain name and the renewal fees for maintaining the website. The .com and the .org are two different entities. The DYN and domain name have been currently renewed.

\*\*Action Item: Sue Ann will research more regarding the .org domain name and the Wild Apricot portion of the fees to maintain that aspect.

## **12. Membership**

The Membership committee is functioning smoothly at this time. Roe is still out of the country but Stephanie Tucker is serving in her absence. Charlene has been working to guide her through the renewal season and she is doing a great job. Roe has prepared Stephanie well and she will be fully capable of taking over the chair position when that time arrives if she desires. Charlene would endorse her in the position.

**13. Nominations**

The following Board positions will be up for election at the ABM in October this year.

1<sup>st</sup> Vice-President-3 yr term

Secretary- 3 yr term

Treasurer- (Terri B. serving as interim) 2 yrs left on a term

Region Representative West- 2 yrs left on a term

Region Representative South- 1 yr left on a term

Region Representative East- 3 yr term

\*\*Action Item: Sue Ann to get these vacancies posted on the website

\*\*Action Item: Vicky to appoint a nominations committee.

**14. FY2014/FY 2015 Budget**

The bookkeeper has lowered his monthly rate to assist with the general expenses. Since he has been maintaining everything, he is able to work more efficiently and will also be able to file the tax return more easily this year. He has lowered the rate for that as well. The Board greatly appreciates his work and generosity to assist the organization. Terri B, as treasurer and Brett P. as bookkeeper and potentially, James Pope as financial assistant can establish a Finance committee to maintain the operations of the FRID monies and accounting.

\*\*Action Item: All to look for an email to plan another call to finalize the budget discussion.

**15. Next meeting, September 13, 2014, 9am teleconference call.**

**16. Adjournment**

The call was adjourned at 9:04pm.

Sue Ann Pope, Secretary,

July 15, 2014

Approved on \_\_\_\_\_ Sept, 13, 2014 \_\_\_\_\_  
(Date)