

**Florida Registry of Interpreters for the Deaf, Inc.
Regular Board Meeting**

**September 14, 2013
Tamarac, FL
Official Minutes**

Board members in attendance:

Vicky Fales, President
M. Charlene McCarthy, 1st Vice-President
Rey Vega, 2nd Vice-President
Sue Ann Pope, Secretary
Nancy Osborn, Region Representative-North
Danielle Porter, Region Representative-Central
East

Visitors:

Interpreters:

Rafael Trevino
Nicole Wise

Board members not in attendance:

Vacant-Treasurer
Vacant-Region Representative-Central West
Vacant-Region Representative -South

Committee Chairs in attendance:

Roe Russo- Membership

1. Call to Order

Vicky Fales, President, called the meeting to order at 9:03am at which time a quorum was announced. The secretary was present.

2. Roll call

Sue Ann took roll as documented above.

3. Group Norms

Sue Ann read the mission statement, group norms and teleconference call meeting norms. Everyone is reminded to identify themselves before speaking.

4. Housekeeping

Motion 2014:06 Move to accept the agenda as amended. V. Fales/S.A. Pope All in favor. Motion carried.

5. Secretary's Report

Sue Ann will send the past due minutes from July for review by Sept 21st and all Board to reply by Sept 23rd. Sue Ann will get all the minutes posted to the website ASAP.

6. Region Representative resignation

Vicky has accepted Grace Behr's resignation from the position of Region Representative Central West. The Board thanks Grace for her time and service this past year. Grace has returned all of the exhibit booth equipment to Nancy and she will return the PO Box key to Sue Ann or Vicky. Vicky will remove email and website access as of today.

7. Budget

Hold for later.

**Action Item: Sue Ann to resend July 24th email thread with electronic Motion and vote.

8. Membership

Roe called in at 9:35am. There are several issues that need attention in the membership database. Charlene will work with Roe to look into these issues. It is important to place someone in the position

of QA Chairperson to maintain the QA/EIE membership database in conjunction with the Membership Chairperson.

**Action Item: Send call for QA Chair to serve until 2015 with training by Linda Horton.

**Action Item: As a courtesy, Roe will call the 29 members who did not renew properly to inform them that their QA is invalid, that they must renew and pay the reinstatement fee and provide proof of RID membership if they want their level and card to become valid again.

**Action Item: Roe to follow up by email to confirm and finalize by Sept 30th.

**Action Item: Roe/Charlene to have a meeting on Oct 1st or 2nd.

**Action Item: Roe to contact members who are not found in the RID database and verify the information in order to make the necessary changes in our database.

**Action Item: Roe to locate the names of members who accidentally renewed as a "donation" in error and send the list to the bookkeeper for accuracy in PayPal.

9. Budget revisited

The shared budget can be found in Google Drive as "FY 2013/2014 DRAFT". After many specific cuts and an overall cut of 10% on all unfixed budget items, the budget was approved at \$-3002.00.

Although this is a budget in the negative, funds had to be allocated for legislative activity which is imperative this fiscal year. A goal is to re-generate that amount or more in workshops presented regionally during this fiscal year.

Motion 2014: 07 (Electronic motion finalized on Sept 14) Move to approve the 2013/2014 FY budget as reviewed and adjusted. V. Fales/R. Vega 6 votes in favor, N. Osborn, M.C. McCarthy, S.A. Pope, D. Porter, V. Fales, R.Vega. Motion carried.

**Action Item: Vicky to set up an "away" message for the treasurer email address.

**Action Item: Rey to sift through the remaining treasurer emails and forward pending items to Brett and Vicky.

10. Sponsorships

This year we have budgeted \$2970 for sponsorships. Potential events for sponsorship include:

- Interpreter's retreat- March 2014
- SERID-October 2013
- Silent Weekend- June 2014 (reciprocal agreement)
- FASLTA- February 2014

Interpreters' Retreat- It is agreed that this is an important event to have FRID representation.

Motion 2014: 08 Move that FRID approve sponsorship for the Interpreters' Retreat, March 2014, in the amount of \$500. V. Fales/R. Vega. All in favor. Motion carried.

SERID-Southeast Regional Institute on Deafness-The EMI committee has requested funds to support the committee's attendance at this conference. FRID does recognize that the EMI efforts are important.

**Action Item: Vicky to ask Terri about other states in the SE region involvement in this effort.

Motion 2014: 09 I move that, while FRID appreciates the submitted proposal from the EMI committee for the October 2013 SERID Conference, FRID is not able to allocate more than the approved budgeted amount for the EMI committee for FY 2014. V. Fales/N. Osborn All in favor. Motion carried as amended.

Rationale: Really, we are directing them to use the funds already allocated for the EMI committee.

Silent Weekend- We have a reciprocal agreement with Mike Tuccelli for sponsorship in exchange for his AV services at our conferences. No motion is required. \$2000-Coffee Break is what we have traditionally sponsored.

**Action Item: Vicky to discuss with Mike Tuccelli about adding a 2nd comped registration for FRID Board attendance at SW due to the change to a biennial conference and AV usage.

11. Member Dialog Sessions

FRID held the first of four Member Dialog Sessions in Tamarac, FL in the South region last night. It was a successful event with @35 attendees. There was in depth discussion, suggestions, motivation for involvement and a good re-connection with members from the South region. The next MDS is scheduled in Tampa at the FAD conference location. To avoid any conflict with the FAD scheduling, we will change the date and time of that session to follow the workshop after the ABM.

It was discussed last night to possibly offer an EIPA scholarship sponsored by FRID to offset the unavailability of the QA/EIE scholarships. We have \$925 budgeted for this FY for scholarships. It was agreed that even if we had to use funds in reserve to cover these scholarships that would be in the best interest of the membership. It was agreed to change the scholarships offered by FRID to be 1 NIC written, 1 NIC performance and 1 EIPA performance. After discussion, it was decided to sponsor an EIPA performance scholarship in the name of Shannon Simon, who has contributed tremendously and with dedication to the professional development of educational interpreters for many years and continues to do so through the Educational Interpreter Project.

Motion 2014:10 Move that FRID establish the “Shannon Simon EIPA Performance Scholarship” to be awarded annually. M.C. McCarthy/ N. Osborn All in favor. Motion carried.

**Action Item: Sue Ann/Nancy to change date and time for Tampa MDS.

**Action Item: Sue Ann to send Eblast about last night.

**Action Item: Sue Ann to change scholarship page on website to reflect today’s changes and new info.

**Action Item: Sue Ann to Eblast regarding an extension date until Sept 30th and add that applications must be submitted electronically.

**Action Item: Danielle to create a scholarship committee of at least one certified member, one deaf member, and one educational interpreter member.

LUNCH 12:05-12:35pm

12. Regional Workshops

Nancy has 4 workshops scheduled, 2 confirmed. Her topics will include: voicing, NIC prep, idioms and legal and she is on track with budgeted amounts for each. She has free space from FSCJ and has 38 people registered for the first one.

Danielle wants to hold a legal workshop at DSC on Dec 6th and 7th.

**Action Item: Danielle/Nancy to poll members in their regions to see what workshop topics would interest them.

**Action Item: Nancy to contact VCC to inquire of interest in partnering with FRID for future events.

**Action Item: Sue Ann to inquire of Shannon Simon’s availability for a potential workshop in the West region sometime in January.

**Action Item: Charlene to search for a location possibly in Sarasota.

**Action Item: Vicky to inquire with Gary Meyer to check on COI insurance.

13. October 2013 ABM

Vicky asks all Board members to arrive no later than 7am in business attire. The Parliamentarian scheduled is Steven Surrency at \$500. All annual reports must be submitted to Sue Ann by Oct 1st. CART is already reserved at \$500. It is time to place calls for student reps and interpreters. There are several sessions at the FAD Conference that will require FRID Board attendance.

Motion 2014:11 Move that FRID pay registration fees and 2 rooms for one night, for Board members who are able to attend the 2013 FAD conference. V. Fales/M.C. McCarthy All in favor. Motion carried.

**Action Item: Vicky to contact Terri about the ABM script.

**Action Item: Sue Ann to compile annual reports for ABM packet.

**Action Item: Sue Ann to send calls for student reps and interpreters. (make edits to interpreter service agreement)

**Action Item: Sue Ann eblast changes of MDS date/time.

14. QA

Randy McDavid is continuing to manage the rating of candidates. It is still important to get someone in the position of QA Chairperson for the remainder of the time that QA/EIE levels are valid (until June 2015 potentially.)

**Action Item: All Board be prepared for another teleconference call with Jan Humphrey.

15. IRC

Terri submitted a report with the most recent bill language.

**Action Item: Sue Ann to post this new info on website.

16. 2014 FRID Conference

Nancy is working on logistics for the 2014 conference. Overall estimated budget of \$40,000.

17. Unfinished Business

All QA questions should be directed to Randy.

Nominations committee- call in eblast.

Storage fee to pay for a year?

Applications to serve from Roxana Bucur and Jamie Pope.

**Action Item: Nancy and Sue Ann to reach out to these folks to see where they might serve best.

18. Eblast/Action Items

Sue Ann will send Eblast and action items list asap.

19. Adjournment

The meeting was adjourned at 3:45 pm.

Sue Ann Pope, Secretary

September 14, 2013

Approved on: _____1/11/14_____ (Date)