

**Florida Registry of Interpreters for the Deaf, Inc.  
Regular Board Meeting**

**July 13, 2013  
Regular Board Meeting  
Teleconference call, 9am-12pm  
Official Minutes**

**Board members in attendance:**

Vicky Fales, President  
M. Charlene McCarthy, 1<sup>st</sup> Vice-President  
Rey Vega, 2<sup>nd</sup> Vice-President  
Sue Ann Pope, Secretary  
Nancy Osborn, Regional Representative-North  
Danielle Porter, Region Representative-East

**Visitors:**

Jan Humphrey- joined at 10:25am  
Linda Horton- QA Committee- joined 11:33-  
11:51am

**Interpreters:**

VRS

**Board members not in attendance:**

Vacant, Regional Representative-South  
Grace Behr, Regional Representative-West  
Terri Schisler, Immediate Past President

**Committee Chairs in attendance:**

Laura Jackson, PCSD- joined at 9:22am

**1. Call to Order**

Vicky Fales, President, called the meeting to order at 9:04am at which time a quorum was announced. The secretary was present.

**2. Roll call**

Sue Ann took roll as documented above. Visitors were announced as they joined the call.

**3. Group Norms**

Sue Ann read the mission statement, group norms and teleconference call norms.

**4. Housekeeping**

**Motion 2014:01** Move to approve the agenda as reviewed. V. Fales/S.A.Pope. All in favor. Motion carried.

**5. Secretary's Report**

**Motion 2014:02** Move to approve the minutes from May 11, 2013 as submitted S.A.Pope/R. Vega. All in favor. Motion carried.

**6. PCSD Report- (hold for time when Chair can call)**

Laura Jackson joined at 9:22 as Chairperson. The committee has submitted a very detailed and thorough report. The Board thanks this committee comprised of a diverse group of professionals for the tremendous work they have completed. They had a successful face-to-face work day in Tampa. They have completed all of the goals and objectives set forth to the committee. The report will be included in the ABM packet of annual reports to the membership.

\*\*Action Item: Sue Ann to file report for future reference.

**7. Bookkeeper Status**

Upon inquiry from the Board, three individuals submitted proposals to provide bookkeeping services for a three month trial period. At the end of three months, in November, there is a goal to have an established finance committee in place and a new Treasurer in the vacant position. The bookkeeper role will be re-evaluated to determine the need at that time. After review of all the proposals, the Board made a selection.

**Motion 2014:03** Move to approve hiring Brett Porter until November 2013, at a rate of \$250/month, following the duties outlined in the proposal. V. Fales/R. Vega All in favor. Motion carried.

\*\*Action Item: Vicky to contact Brett to discuss training.

\*\*Action Item: Vicky to contact Kenny H., Terri S., and Kim Diez to discuss potential financial training.

**8. QA/EIE Status**

Both systems are currently suspended. The QA Chairperson, who previously thought she could stay on until September, is no longer able to do so and has recently resigned. There are only 2 people trying to maintain the system and will attempt to reschedule or reimburse any applicants still scheduled to test in September.

\*\*Action Item: Vicky to draft information to members regarding vacant QA Chair position.

**9. State testing of Interpreters**

FRID is currently in discussions with an entity that is a potential solution to the testing situation. More research is needed before any decisions are made.

\*\*Action Item: Rey to research a test site location in the South region.

\*\*Action Item: Vicky to follow up with persons connected with the entity in discussion.

\*\*Action Item: Board to discuss further. Be prepared for another teleconference call soon.

**10. Unfinished business**

- **Upcoming conferences/Board representation**
- **Bylaws**
- **Budget FY 2014**
- **September Member Dialog Session/ BOD meeting**

**Motion 2014:04** Move to extend the meeting time 15 minutes. V. Fales/M.C. McCarthy. All in favor. Motion carried.

Another teleconference call will be arranged.

\*\*Action Item: Sue Ann to send email to schedule next teleconference call.

\*\*Action Item: all to reply asap with times available.

**11. Urgent QA issue**

**Motion 2014:05** Move to suspend the QA written test, effective immediately. S.A.Pope/N. Osborn All in favor. Motion carried.

Rationale: to prevent further backlog and confusion of testing dates.

**12. Eblast/Action Items**

Sue Ann will send Action Items and an Eblast following today's meeting.

**13. Adjournment**

Thanks to all who were able to attend. The meeting was adjourned at 12:17 pm.

Sue Ann Pope, Secretary

July 13, 2013

Approved on: \_\_\_\_\_ 1/11/14 \_\_\_\_\_ (Date)

*Follow up meeting July 23, 2013- 6:30-9p -No Motions*

1. *Roll call- V. Fales, S.A. Pope, N. Osborn, D. Porter, R.Vega, G. Behr(7:22p), C. Mccarthy (7:22p), T. Schisler(7:57p)*
2. *Action items:*
  - a. *Sue Ann to send Bylaws to all*
  - b. *Sue Ann to reserve hotel for October ABM*
  - c. *Nancy to send comped registration info to all*
  - d. *Vicky/Terri to review budget*
  - e. *Sue Ann to email all regarding Stephanie Dimarco refund request. Vote by email.*