

**Florida Registry of Interpreters for the Deaf, Inc.  
Regular Board Meeting**

**September 8, 2012  
Regular Board Meeting  
Jacksonville Marriot  
Official Minutes**

**Board members in attendance:**

Terri Schisler, President  
Sandra Roche', 1<sup>st</sup> Vice-President  
Rey Vega, 2<sup>nd</sup> Vice-President  
Sue Ann Pope, Secretary  
Kenny Houghtaling, Treasurer  
Nancy Osborn, Regional Representative-North  
Laurie Harbin, Regional Representative-South  
Danielle Porter, Region Representative-East

**Visitors:**

Vicky Fales (9:15 call-in)  
Dena Stolp-Conference committee  
Tiffany Taylor  
Belinda & Todd Frank (10:32)  
Charlene McCarthy(10:37 call-in)  
James Pope (10:58)

**Interpreters:**

Camille Hernandez  
Lori Cimino

**Board members not in attendance:**

Vacant, Regional Representative-West

**Committee Chairs in attendance:**

Jamie Aranda, QA  
Kate Robertson, EIE

**1. Call to Order**

Terri Schisler, President, called the meeting to order at 9:06am at which time a quorum was announced. The secretary was present.

**2. Roll call**

Sue Ann took roll as documented above. Visitors were asked to sign in.

**3. Group Norms**

Sue Ann read the mission statement, group norms and face-to-face meeting norms.

**4. Housekeeping**

There were technical issues with the projector and we were unable to use it again. This location is the same place we will be holding the conference in October and we toured the conference locations later in the day. Lunch selections were made at the start and will be delivered at noon.

**5. Secretary's Report**

After everyone has had a chance to review the minutes for June 24 and July 14, we will vote on the approval via email.

**6. QA/EIE Transition**

As a result of the recent negotiations with the FCB, the committee does not deem it feasible to transfer the control of the screening systems to that entity. Other options are being researched. A status report from the transition committee will be drafted and sent to RID for their upcoming Board meeting discussion. This matter will be addressed at the October conference in a public forum, offering members a chance to learn what is happening and share how they feel about the transition and changes to the systems. Upon showing due diligence to inform them, a member driven motion would be beneficial to direct the board for future action.

## **7. QA Ratings/Appeals**

An anonymous inquiry has been made into the ratings of several QA candidates. After some research, it was reiterated that the screening processes and rating system are valid and strongly maintained. In order to be transparent to the membership, the following motion was made.

**MOTION 2013:11** QA/EIE Committee Chairs to draft a PPM for the internal rating process within each committee system. K. Houghtaling/S. Roche' 7 in favor, 1 abstained. Motion carried.

\*\*Action Item: Chairs to submit an outline to the board by Jan board meeting.

***BREAK 10:45-10:55AM***

## **8. IRC**

At this time there is no active committee to serve in this capacity. The board sent a survey to the membership to inquire of the continued interest in this effort. Basically, the results show that out of 98 respondents, the majority supports the goals and efforts of regulation but are not willing to join a committee or participate in the work. A few people did reply to Terri with interest to serve on the committee. There will be a 3 hour forum at the conference to educate those interested and get them prepared to do the work. Legislative consultant, Gary Leifers, June McMahon and possibly Janet Bailey will be in attendance to present on this topic. Terri has recently posted on the website all of the historical information related to the bill and all the variations of its language evolution for members to review.

## **9. Conference Committee**

Contracts have been approved and the program has been posted on the website. Sponsorship is still very low. A rater training will be held Thursday evening. We will tour the facilities at lunch today.

\*\*Action Item: all Board to recruit registrants, \$225/ onsite \$245. We can extend after registration closes. Announce after Oct 12. Incentives will be decided.

\*\*Action Item: another big announcement of final info as a draw.

***LUNCH 12:00-12:56PM (hotel tour)***

## **10. ABM Expenses**

It is budgeted for all Board and Chairpersons to attend the conference. The conference committee is making every effort to be fiscally responsible and the Board will continue to be transparent to the membership regarding the financial situation of the organization.

## **11. QA/EIE appeals cont'd**

After detailed investigation of several members' situations, it was determined that the previous ruling by the Board to *not* reinstate lapsed memberships is applicable in these situations as well. There are no extenuating circumstances that warrant any different ruling.

**Motion 2013:12** Move to reinstate the credential for member Karen Holmes based on the documents and circumstances she provided. N. Osborn/L.Harbin (with Chairpersons voting as was the case in the other rulings also) 3 in favor, 4 opposed, 2 abstain. Motion failed.

\*\*Action Item: Transition committee to draft a proposal for transitioning out of QA/EIE credentialing.

\*\*\*\*(Agenda item for new President and new Board)

## **12. EMI**

**The President appointed Stevie Fenton to the EMI committee.**

The committee is participating in a good deal of activity. They will present a 12 hour track at the 2012 FRID conference as well as the 2013 RID conference. They have been asked to present at the Governor's Hurricane Conference in 2013. They have representation on the RID Task Force. North Carolina has requested them to present at their conference also. Red Cross involvement will be offered at the FRID conference as well. The CERT trainings in collaboration with St. Petersburg College have been completed this year; however, there are some concerns in the resulting information regarding a "trained" pool of emergency interpreters. That was only a portion of the training required and the information and list of names being shared with emergency and government leaders is misleading and causing some confusion surrounding the process of utilizing interpreting services in emergency settings. The report is not in line with RID and FRID's recommendations. It

may be necessary for the EMI committee to separate from the St. Petersburg College effort and present a different final report to the Governor. FRID wants to ensure that the information being reported is accurate and appropriate. Future federal funding or grants may be available to apply for as well. FAD will continue to be involved also.

### **13. Financial Report**

The budget is housed in Google Docs and can be viewed as current at any given time. Changes are reflected as Kenny makes them. The debit card is tied to the checking account and Kenny can transfer funds to the account as the board needs and approves them. In order to share responsibility and maintain accountability, Kenny suggests that someone other than him keep the debit card(s).

**Motion 2013:13** Move to get a debit card in Sue Ann's name for the purposes of financial accountability. L.Harbin/S. Roche' All in favor. Motion carried.

### **14. ABM/Elections**

The candidates for nomination were reviewed. A nominations committee is required in the bylaws. Sue Ann will be a board liaison. A motions committee will be appointed. Annual reports have all been submitted. The ABM annual report and the ABM script will both be ready soon.

\*\*Action Item: Sue Ann to select and contact a minutes committee and nominations committee.

\*\*Action Item: Danielle to manage the 2012 applications for scholarships.

\*\*Action Item: Laurie to manage the Silent auction.

### **15. FAD Partnership**

Terri is working on a more current reciprocal agreement to partner with FAD. They have offered to allow our 2013 ABM to be held at their conference. They have adjusted the date to match our usual time of year for continuity.

**Motion 2013:14** Move to take advantage of the mutual conference invitation to have our 2013 ABM in conjunction with the FAD conference, Oct 17- 20 in Tampa. T. Schisler/L.Harbin. All in favor. Motion carried.

### **16. Membership Committee**

Mindy is stepping down as Membership Chairperson in October. She is unable to attend the conference so a representative for that committee will need to be selected to present the credentials report. A member has requested that a field be added on the members' personal profile to reflect any educational degrees held. Mindy and Terri are looking into how to do so on Wild Apricot.

\*\*Action Item: Laurie will be a board liaison for the membership committee.

\*\*Action Item: Sue Ann to include profile information in the Eblast.

\*\*Action Item: Danielle to continue to manage membership recruitment efforts for the conference.

\*\*Action Item: Kenny to research funds budgeted for awards, scholarships and recruitment incentives.

### **17. New Business**

- Members Who Have Passed Away-Open for ideas on how to recognize these members at the conference. A policy for future handling of this matter would be helpful. Anyone can draft that.
- Board Photo/Transitional meeting-It will be requested for outgoing board members to stay a few minutes after the ABM for a group photo. The transitional meeting will need to be planned immediately following the ABM. Following the 2<sup>nd</sup> Saturday pattern, the potential date would be Nov 10. The board is responsible for 6 meetings plus the ABM annually.
- Regional Workshops- follow up with the presenter who dropped out of the conference to see if they are willing to do some regional workshops later during the year.
- Ethical Issue- a request has been received from an employer to research the info about a member. We will report only public info to the employer. If the member wants to request the info themselves, we will provide it.  
\*\*Action Item: Jamie to reply with the info she has drafted. And add instruction as to how to file an ethical violation.

**18. Eblast/Action Items**

Sue Ann will send an informational Eblast and Action Items list asap. Final reminder conference Eblasts will be sent separately.

**19. Adjournment**

The meeting was adjourned at 5:09 pm.

Sue Ann Pope, Secretary

September 8, 2012

Approved on: \_\_\_\_\_ January 26, 2013 \_\_\_\_\_  
(Date)