

**Florida Registry of Interpreters for the Deaf, Inc.  
Regular Board Meeting**

**July 14, 2012  
Teleconference call  
Official Minutes**

**Board members in attendance:**

Terri Schisler, President  
Sandra Roche', 1<sup>st</sup> Vice-President  
Kenny Houghtaling, Treasurer  
Sue Ann Pope, Secretary  
Laurie Harbin, Regional Representative-South  
(joined at 9:56)  
Nancy Osborn, Regional Representative-North  
Danielle Porter, Region Representative-East

**Visitors:**

**Interpreters:**

**Board members not in attendance:**

Rey Vega, 2<sup>nd</sup> Vice-President ( excused)  
Vacant, Regional Representative-West

**Committee Chairs in attendance:**

Jamie Aranda, QA (joined 10:20-11:44)

**1. Call to Order**

Terri Schisler, President, called the meeting to order at 9:05am at which time a quorum was announced. The secretary was on the call.

**2. Roll call**

Sue Ann took roll as documented above.

**3. Group Norms**

Sue Ann read the mission statement, group norms and teleconference call meeting norms.

**4. Housekeeping**

Remember to identify yourself before speaking. No interpreter being used today as Rey has been previously excused from the call. Agenda approved as presented.

**5. Secretary's Report**

**MOTION 2012:01** Move to approve the May 12, 2012 minutes as corrected. S.A.Pope/S. Roche' All in favor. Motion carried.

**6. Financial Report**

Kenny presented several financial reports. Some cost-saving measures were discussed.

\*\*Action Item: Kenny will research the details of free conference calling through our Gmail account.

\*\*Action Item: Region Representatives to plan events to match the proposed budget for their category.

\*\*Action Item: Committees Chairpersons will receive regular reports from the Treasurer so that they can income/expenses to be aligned with this budget to be reviewed at every meeting as possible.

**MOTION 2012:02** Move to hold only 3 face-to-face board meetings for the 2012/2013 FY.

K. Houghtaling/L.Harbin Discussion. Motion failed.

**MOTION 2012: 03** Move to hold 4 face-to-face meetings with a 5<sup>th</sup> optional if the budgets allows.

L.Harbin/ N. Osborn Discussion. Roll call vote 6/1. Motion carried.

**MOTION 2012: 04** Move to approve the budget as discussed. L.Harbin/ K. Houghtaling All in favor. Motion carried.

**7. FY 2013-2014 Dues**

Mindy is working on a page for the website to feature organizational members and links to their information. We have continually been posting event information and trainings and employment opportunities for many organizational members via Eblasts as well as the FRIDNews Google group.

**MOTION 2012: 05** Move to increase organizational membership dues by \$5 to be \$82 for the 2013/2014 FY. K. Houghtaling/L.Harbin Motion carried.

**8. FY 2012-2013 Regional Workshops**

It is important to maintain the proposed budget that the Region Representatives work together this year to plan fundraising events.

**9. Transfer of debit card**

Potential transfer of this responsibility is needed. Hold for future discussion.

**10. QA/EIE Transition**

The transition committee has sent a response to the FCB that addresses some of the concerns in the original proposal from FCB. Neal McGarry is working on a budget to make cost projections for the FCB to work within those parameters set forth in the counter proposal. Fundraising efforts could involve agencies and employers in the state as they will be impacted by any potential changes in the QA/EIE systems. FAD has been contacted to inquire of their interest in collaboration in this effort as well. Jamie is available to attend the FAD board meeting on Sept 1<sup>st</sup> in Ocala at no expense to the board.

\*\*Action Item: Terri to send Jamie FAD board meeting information.

**11. 2012 Elections and ABM**

An eblast has been sent to the members listing all the vacant positions coming available in October. They are: President, 1stVP, and all four Region Representatives. The people currently holding those positions need to announce soon if they are planning to run again.

A Nominations committee is crucial. An eblast communication will be sent to members emphasizing the importance of this bylaws requirement and how to get involved in these efforts. We need 3 members immediately and activity needs to begin in communicating the parameters to all members.

\*\*Action Item: each board member to try to find a person for a nominations committee. We need a chair and 2 others. Bylaws requirement of 3 members. Sue Ann will serve as liaison.

\*\*Action Item: all board to be actively recruiting for **all** vacant board positions.

**12. 2012 Conference Committee Report**

Sandra reports that planning is moving along smoothly. One request is board assistance with sponsorship. Sandra and Nancy are working on a packet to recruit sponsors that everyone can use. They also have a list posted on Google docs for all to use and update in order to avoid duplication of contacts. The workshop program will be ready for posting soon. The ABM is scheduled for Sunday morning with breakfast and awards included. The choice to hold the ABM on Sunday was decided in order to maximize the amount of CEUs offered on Saturday, which was gleaned from the prior feedback of conference registrants. Some incentives will be offered to invite members to stay and attend the ABM.

\*\*Action Item: All board to be recruiting sponsorships.

**13. DRI Committee Report**

EMI (Emergency Management Interpreting) the title of committee changed due to conflict with an outside entity. They are getting the current information and sponsorship opportunities out to major donors for EMI. Terri and the committee are working on big plans for this ongoing training effort. We will be pushing hard for this training track. Rick Pope and Angela Kaufman are presenting 6 hours at Region II. We introduced this last year and we have the chance to be one of the first states to lead this and other potentially historic events. Due to Tropical Storm Debby, 14 counties were recently declared disasters and FEMA is now operating in each and providing assistance. It is imperative that the Deaf community be vocal in their needs at these times. There is constantly a need for

communication with the Deaf community in these situations. Many emergency entities are already involved in discussions with the EMI committee and active so this will be a major track. There will be other presenters in this category as well. Two have been confirmed so far and their respective expenses are minimal costs to the board in return for such vital training opportunities. Also, The CERT trainings can serve as liaison meetings to make connections with the Emergency management organizations in various areas across the state.

**14. Committees Recruitment Status Report/ Interpreter Regulation Bill**

IRC- at this time this committee is inactive and behind schedule for the legislative session for this year. While the training efforts planned for the conference are an incentive that hopefully will interest members to get involved in the regulation committee, at this time there is only one person who has shown committed interest. If there is no support for this effort, the bill could potentially be dropped. There is significant history to this effort. It has included joint efforts with FAD in the past and can again if interested deaf parties are willing to collaborate.

**15. Membership Recruitment**

Many recruitment ideas were discussed.

\*\*Action Item: Danielle to continue planning efforts.

\*\*Action Item: Kenny to design a "town hall meeting" format for review and board input.

**16. PPM Approval**

Laurie is editing her PPM proposal for hotel payments. Kenny will assist with the financial aspect. Sue Ann has posted a PPM proposal in Google docs for booth management. There are no crucial events pending, so this discussion can be postponed.

**17. Region II Conference**

Nancy has prepared a VIP package for 24 individuals for the Region II conference as hospitality. Laurie is serving as the Silent Auction coordinator for Region II and will attempt to use cross over for our own silent auction donations as appropriate.

\*\*Action Item: Terri will develop a member recruitment concept for the back of the flyer at Region II.

**MOTION 2012: 06** Move to contribute \$100 for a gift to Lisa S. in honor of her service as Region II Rep. L.Harbin /N. Osborn Motion carried as amended.

Due to some confusion, it is realized that we have not planned for a booth at the Region II conference. Do we support the effort to have a non-manned booth at Region II?

**MOTION 2012:07** Move to approve cost not to exceed \$200 to have booth at Region II 2012. L.Harbin/ S.A.Pope/ Motion carried.

\*\*Action Item: Laurie to confirm availability with Belinda.

\*\*Action Item: Kenny to send a check to RID.

**18. Board Annual Reports**

All board and committee chairs should submit their annual reports to Sue Ann by September 1<sup>st</sup> for compilation into the ABM packet. The final approved packet should be posted to the website no later than September 18<sup>th</sup>, one month prior to the conference.

**19. Eblast/Action Items**

Report to members regarding several issues discussed today. If anyone is unsure of their own action items, contact Sue Ann for clarification.

**20. Adjournment**

The meeting was adjourned at 2:16 pm.

Sue Ann Pope, Secretary

July 14, 2012

Approved on: \_\_\_\_\_ October 1, 2012\_\_\_\_\_ (Date)